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NATIONAL SECURITY COUNCIL STANDING GROUP  
RECORD OF ACTIONS

## 1. Meetings

## 2. Membership

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NSC 811/75 NLK-75-206  
MFD 10/24/75

Points to be raised

1. Area of work

- a. Planning problems -- mid-term and longer range
- b. Review of interdepartmental on-going programs such as overseas base planning and information policy.

2. Meeting time

Weekly at \_\_\_\_\_, in International Situation Room.

3. Membership

- a. Attendance as individuals not as representatives of agencies -- except for State, Defense and CIA.

*in letters*  
A representative of an agency not on the Committee can be invited if subject for discussion is of primary interest to that agency, such as AEC or ACDA.

4. Staffing -- To be minimum.

Records of action to be prepared here.

5. Agenda -- Suggestions of members welcomed.

principal is unable to do so but that other members need not be represented if they are unable to attend.

#### 4. Staffing

Agreed that staffing will be kept to a minimum, but that members, if they wished, could each designate an individual as a point of contact.

#### 5. Agenda

a. Agreed that the agenda for meetings will be kept informal. Each member will send to the Chairman by this week-end a list of suggested topics for future consideration.

b. Agreed to discuss Cuban policy at the next meeting. A paper will be circulated by the Chairman before the week-end.

c. Agreed that documents to be considered at Tuesday meetings will be circulated, as a general rule, by the week-end prior to the meeting.

Present:

The Attorney General  
The Under Secretary of State for Political Affairs  
The Under Secretary of the Treasury  
The Deputy Secretary of Defense  
The Director of USIA  
The Administrator of AID  
The Special Counsel to the President  
The Special Assistant for National Security Affairs  
The Executive Secretary of the National Security Council